

DEUFRAKO Guide for Applicants

1. Objectives and Fields of Cooperation

DEUFRAKO is a framework for funding bilateral research projects as well as workshops and seminars to share views and results from the two national programmes *Programme de recherche et de l'innovation dans les transports* (Predit) and *Mobilität und Verkehrstechnologien*.

The main objectives of DEUFRAKO are defined in the common annexes to the national programmes Predit 4 and *Mobilität und Verkehrstechnologien* (see national programmes, available on www.deufrako.org). These objectives include the preparation of European standardisation, the support of adapted research project consortia, the convergence of national research strategies and common contributions to the development of the European Research Area.

Project proposals can be submitted on all topics covered by the two national programmes.
The following thematic areas are at present of high priority:

- Rail research (e.g. infrastructure management, interoperability)
- Logistics and freight transport (e.g. modal shift and intermodality)
- Clean vehicles (e.g. alternative propulsion systems, hybrid, energy storage)
- Management of transport systems (e.g. safety, traffic management, availability, ITS)

2. Structures

2.1 Steering Committee

The Steering Committee serves to provide an overview on the DEUFRAKO activities and to discuss strategy and topics for cooperation. Steering Committee meetings are attended by members of the Management Group and experts invited on an ad hoc basis. These meetings take place once a year and are chaired by the national DEUFRAKO Presidents. No funding decisions are made during Steering Committee meetings.

2.2 Management Group

The Management Group is the decision making body. This group is composed of representatives of the *Bundesministerium für Wirtschaft und Technologie* (BMWi), TÜV Rheinland, the Predit secretariat, the *Ministère de l'Ecologie, de l'Energie, du Développement durable et de la Mer* (MEEDDM) and – if needed – the other ministries and agencies involved in the programme Predit.

The Management Group discusses and makes decisions about

- new pre-proposals (declaration of intention)
- the coordination of funding
- the progress of running projects
- strategic issues

2.3 Working Groups

Working groups can be an efficient instrument to exchange ideas and prepare new projects and activities. Research communities are free to create working groups within the framework of DEUFRAKO. The objectives of working groups should be in accordance with the thematic priorities of DEUFRAKO. The members of the working groups are expected to manage and finance the internal activities of their corresponding groups. There should be a continuous exchange of information between the working groups and the Management Group.

3. Procedure of project funding

3.1 First Step: Pre-proposal

A pre-proposal labelled "DEUFRAKO" must be submitted to the address indicated at the end of this document. This document should comprise a description of the following points: subject, method, partners, contact person in F and G, total costs and requested public funding. The pre-proposal must be formulated in English and should not exceed 10 pages (see DEUFRAKO pre-proposal guideline available on www.deufrako.org).

The Management Group approves pre-proposals twice a year. Deadlines for submission of pre-proposals are the 31st of March and the 31st of July. The consortia of approved pre-proposals are then invited to submit a full project proposal to their corresponding funding national authorities (see 3.2).

3.2 Second Step: Full Project Proposal

Full project proposals submitted for funding decisions must include a common abstract in English. In Germany, applicants must prepare and submit a full application for project funding in the German language. For submission in France, applicants are required to prepare and submit a full national application for funding in the French language (submission in English possible for ANR).

- In Germany, full project applications ("Antrag") should be sent directly to TÜV Rheinland, Projektträger Mobilität und Verkehr, Am Grauen Stein, 51105 Köln, www.tuvpt.de. The final funding decision is made by the BMWi.
- In France – depending on the subject – full applications should be sent to one of the following agencies: Agence de l'environnement et de la maîtrise de l'énergie (Ademe), Oseo, MEEDDM (no systematic call for the 3 organisations) or Agence National de la Recherche (ANR) (call once a year, in December, results in June) or Fond Unique Interministeriel (FUI) (2 calls per year by Ministry of Industry).
Coordination by Predit.

4. Reporting and Dissemination

4.1 Common reports

The following common reports have to be written by the consortium in English and sent to the address indicated at point 5 of this document:

- An intermediate report
- An executive summary, at the end of the project

4.2 Further dissemination

- On request of the funding organisations, recipients of funding are obliged to present (intermediate) project results – for example within the framework of public scientific seminars.
- The Steering Committee may invite representatives of the project to give a presentation. As a rule, this is requested once at the beginning (after an official announcement of funding by both national funding organisations) and once at the end of the project.

5. DEUFRAKO Contact

Assistance, information and support regarding all kinds of DEUFRAKO issues can be obtained at the following address:

MEEDDM / CGDD / DRI
Secrétariat permanent du Predit
Tour Voltaire ; 92055 La Défense Cedex
Tel: +33 1.40.81.63.28 ; Fax: + 33 1.40.81.15.22
e-mail: ulrike.martin@i-carre.net / info@deufrako.org
Internet : www.deufrako.org